

## Summer Job Opportunity: Communications Intern

Canadian Humanitarian is an international charity which provides holistic empowerment and education opportunities to at-risk youth in Ethiopia and Guatemala living in poverty. In our partner countries we run comprehensive after-school centers and empowerment workshops.

We are currently looking for a motivated, creative and energetic Communications Intern to bolster and advance our efforts to support the empowerment and education of vulnerable children and youth around the world.

**Overview:** The Communications Volunteer will have the task of enhancing and growing Canadian Humanitarian's communications strategy. Their key roles will be to grow the reach of Canadian Humanitarian using our social media outlets and online platforms, maintain a positive relationship with donors via newsletters and blogs, and manage and grow our current communications program. It is expected that the Communications Intern will take a leadership role in the research, planning and launch of communication initiatives.

### Key Roles:

- Research and administer new and innovative fundraising & communication strategies
- Create an engaging organization-wide communications strategy
- Maintain regular updates to our social media pages and create a 12 months of social media content
- Write and send out monthly Newsletter
- Update website as needed
- Write a blog entry (or delegate a writer within the organization) to write 6 blogs to be shared over the next 12 months

### Required:

- Degree (complete or in process) in related field (Marketing, Graphic Design, Communications, etc.)
- English fluency
- Strong graphic, social media, web and design skills
- Experience and knowledge in social media marketing

### Other Details:

- **Start Date:** Immediate
- This is a 12-week internship (20 hours per week), with the possibility to extend
- This internship can be done in person at our Medicine Hat, AB office or remotely (Candidates able to work from our Medicine Hat office at least once per week will be preferred)

### To Apply:

- 1) Fill out an Application Questionnaire: <https://forms.gle/Mr3ew4n97E4zLJGP6>  
*\*\*Please note candidates who do not fill out this form will not be considered.*
- 2) After completing the form, please send resume and cover letter  
[danielle@canadianhumanitarian.com](mailto:danielle@canadianhumanitarian.com) with 'Communications Intern' as the subject line.