

Summer Job Opportunity: Fundraising & Events Intern

Canadian Humanitarian is an international charity which provides holistic empowerment and education opportunities to at-risk youth in Ethiopia and Guatemala living in poverty. In our partner countries we run comprehensive after-school centers and empowerment workshops.

We are currently looking for a motivated, creative and energetic Fundraising & Events Intern to bolster and advance our efforts to support the empowerment and education of vulnerable children and youth around the world.

Overview: The Fundraising & Events Intern will work alongside our team and volunteer committee to help plan, lead and implement an in-person fundraising event (Annual Color Run), as well as online fundraising events/ campaigns.

Key Roles:

- Work with our team to plan engaging fundraising activities
- Recruit event sponsors
- Support in the marketing strategy of the fundraising campaigns/events
- Help manage day-to-day needs of upcoming fundraising events
- Support and lead the organization of logistics of in person event
- Collaborate with and support event volunteers

Required:

- Strong interpersonal skills
- Comfort in asking stakeholders for financial support
- English fluency
- Experience and knowledge in event and project management
- Able to work in our Medicine Hat office (should COVID19 regulations allow)

Other Details:

- **Start Date:** Immediate
- This is a 14-week internship (20 hours per week), with the possibility to extend
- This internship must be done in person at our Medicine Hat, AB office – remote candidates will not be considered

To Apply:

- 1) Fill out an Application Questionnaire: <https://forms.gle/HNDWvGqzceKK8XYU7>
***Please note candidates who do not fill out this form will not be considered.*
- 2) After completing the form, please send resume and cover letter danielle@canadianhumanitarian.com with 'Fundraising & Events Intern' as the subject line.